



2012 Santa Clara Art and Wine Festival Free Speech Group Application

Date Of Application:	Contact Information:	
Group Name:	Signature:	
Address:	Print Name:	
City:	Address:	
Zip:	City:	Zip:
Phone:	Phone:(work)	
E-mail:	(home/cell)	

Qualifications for Free-Speech Status:

Reason for Participating in City Event:

Event Dates: September 15 & 16, 2012	Event time: 10:00am-5:00pm
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- Deadline for applications to be submitted: **Friday, September 7, 5:00 pm.**
- Return this form to the Community Recreation Center, 969 Kiely Blvd., Santa Clara CA 95051;
- Completed forms may be FAXED to: (408) 261-9146 or returned by email to:
PRCustomerServe@santaclaraca.gov
- **The drawing for booth assignments will be on Tuesday, September 11, at 5:00pm at the Community Recreation Center. If a representative from your group is present, you will have the opportunity to choose your space when your name is drawn. Group names will be drawn at random. If you are not present at the drawing to select your location, Department staff will assign your location.**
- **If your e-mail address is listed above, your booth assignment will be sent to you on September 12.**

• Event Regulations

- No electricity is available. No generators are allowed.
- No sale of merchandise, food, or services. No distribution of food, water or drinks (Health Dept. regulation)
- Donations can be accepted in your booth space.
- Groups may not move from designated space without approval from Parks and Recreation Department.
- Group is responsible for providing their own chairs, tables, booth, etc.
- Booth structure cannot exceed designated space. 10 x 10 foot **maximum** booth space (space may be smaller due to natural barriers).
- No vehicles are allowed in the park. No reserved parking is available for Free Speech groups.
- You may unload from the Pavilion Parking lot, nearest to the Free Speech area, but must move your vehicle after unloading and throughout the festival.
- You may park in the other public lots. If public lots are full, ballfield parking is available for \$5.00, next to the International Swim Center on Patricia Drive.
- No voice or music amplification may be used in your booth space.
- Groups should be set up at 10:00 a.m. each day and stay until 5:00 p.m. each day.
- Comply With Resolution #6206 (Resolution No. 6206 Declaring Locations At Which Free-Speech Groups May Have Tables Set Up At City-Sponsored Events On Public Property And Defining Activities Which May Occur Outside The Designated Locations. July 2, 1996)

City of Santa Clara
Parks and Recreation Department
969 Kiely Boulevard, Santa Clara, CA 95051
408/615-3140



2012 Art and Wine Festival Free Speech Groups Booth Guidelines

Groups may begin set up on Saturday, September 15 at 8:00am. Set up must be completed by 10:00am. Your space letter will be painted on the grass area in the designated areas. Please do not exceed the space you have been allotted. The following regulations will be in effect.

1. Unloading for your set up is allowed from the Pavilion Parking lot. This is the closest location to unload from. Security guards will allow in and out privileges only. Cars must be moved after set up (by 9:30am).
2. Parking is available on neighborhood streets; there is a small fee to park on the softball field at Central Park, or at St. Justin's school. No reserved parking is available for Free Speech groups. Maps are available upon request.
3. No electricity is available. No generators are allowed.
4. No sale of merchandise, food, or services is allowed in Free Speech booths.
5. No distribution of food, water or drinks is allowed (Health Dept. regulations).
6. Donations can be accepted; promotional items may be given away (i.e., stickers, pencils, novelty items).
7. Groups may not move from their designated spaces without approval. Contact the Information Booth for assistance if you have concerns regarding your designated space assignment.
8. Free Speech groups should conduct business from within their assigned booth space; please do not do promotion in center of pathways or in front of other's booths.
9. Groups are responsible for providing their own chairs, tables, and canopy booth or shade structures.
10. Booth space is a maximum of 10 x 10 foot. Space may be slightly smaller due to natural barriers.
11. No private vehicles are allowed in the park.
12. No voice or music amplification is allowed.
13. No animals are allowed in the park during the festival. **(Resolution #12-7929)**

If you have any questions please contact Marilyn Dippell at 615-3147. During the event, if you need assistance, I can be reached by contacting the Information Booth nearest the playground across from the Free Speech area.

MARILYN DIPPELL
Recreation Superintendent